



# Bromsgrove School COVID-19 Risk Assessment

## Winterfold House School

### Overall Risk Assessment in the COVID-19 Environment

Hazard	Risk	Individuals at risk	Risk Rating	Control Measures	Remarks / Additional Control Measures	Residual Risk
School opening without consulting latest Government guidance	Lack of correct information resulting in poor management and procedures being implemented	All users of School facilities, pupils, staff, visitors and contractors.	High	<p>Daily review of all Government, Department for Education, UK Health Security Agency (UKHSA) , HSE, ISBA and Boarding</p> <p><u>Sources</u></p> <p>Department for Education . School Coronavirus (Covid-19) Operational Guidance . updated 05/01/2022.</p> <p>Department for Education . Actions for early years and child care providers during the COVID-19 pandemic . updated 06/01/22</p> <p>UKHSA . Guidance for contacts of people with confirmed coronavirus(COVID-19) infection who do not live with the person updated . 23/12/21</p>	Risk Assessment amended in line with the Governments change to Plan B.	Low

UKHSA . Stay at Home Guidance for households with possible or confirmed coronavirus (COVID-19) infection . updated 30/12/21

GOV.UK . Travel to England from another country during Coronavirus (COVID-19) updated 09/01/22

GOV.UK . COVID-19: cleaning in non-healthcare settings outside the home . update 19/07/2021

HSE . Ventilation and Air conditioning during the Coronavirus (COVID-19) pandemic . update 31/12/21

CIBSE COVID-19 Ventilation Guidance . Version 5 . 16/07/21







			<p>Any nursery bedding etc is laundered on a regular basis as part of the School's welfare duties.</p> <p>Nursery staff who deal with bedding and clothing will be provided with additional information and guidance on how to handle and launder items to ensure they are kept safe during this process. Additional PPE will be provided if required</p> <p>Suspected/confirmed cases of laundry that may be infected with COVID-19 will be washed in a separate red bag to minimise contact with this laundry. This will include any laundry from any of the self-isolation units. Government advice is to wash such clothing as per manufactures guidance. There is no need to wash clothing differently. All contaminated laundry is placed in red bag and washed in this bag to reduce the need to handle contaminated laundry.</p>		
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## Student and Staff Risk Assessment in the COVID-19 Environment

Hazard

Risk

Individuals  
at Risk



				<ul style="list-style-type: none"> <li>- Schools own COVID-19 Isolation Procedures document in place for staff and pupils who are displaying symptoms. Plan communicated to staff.</li> <li>- All staff have been encouraged to obtain both vaccinations in addition to a booster as soon as they are eligible.</li> <li>- A large number of students aged 12 and above have received a single dose of the Covid vaccination on 09/11/21.</li> </ul>	locations to reinforce expected behaviour.	
Using School operated or third party school transport	Possible transmission of the Coronavirus within an enclosed space during transport.	All users of School facilities and transport, pupils, staff, and transport contractors.	High	<p>The Schools transport manager has a separate risk assessment that should be read in conjunction with this umbrella assessment.</p> <p>However the following general control measure will be in place:</p> <ul style="list-style-type: none"> <li>- Code of Conduct explaining the transport procedures will be sent to parents in advance of their travel.</li> <li>- Face coverings will be worn by all pupils, year 7 and above (unless there is a medical/disability reason not to) when using the schools own or third party transport . this will include coaches, minibuses and taxi vehicles.</li> <li>- Driver and escort (if applicable) will also wear face masks.</li> <li>- Vehicles ventilation systems will be used alongside opening windows and ceiling vents where practicable.</li> <li>- Records will be kept of the pupils on board for each PUA Test and Trace in the event of an outbreak within a set bubble or bubbles.</li> <li>- Risk Assessments will be requested form all third party transport companies to quality assure their contents and control measures.</li> </ul>		Low





procedures  
in place to  
identify and  
deal with a  
case or  
cases of  
Coronavirus

Coronavirus  
spreading  
through the  
school  
community

Winterfold

Lack of First Aid trained Staff not  
Staff during pandemic available to  
render First Aid

have been sent home with COVID-19 symptoms						
Mental Health concerns associated with numerous topics including COVID-19	Staff/pupils not being able to cope with a given situation	School staff and pupils.	High	Staff should speak with their line manager in the first instance if they wish to discuss problems or have any concerns. They can also approach the HR Manager if required. Regular staff departmental meetings undertaken to enable staff members to continue to feel connected to their colleagues.  Form tutors will liaise with families about any student wellbeing issues.		Medium
Safeguarding measures being overlooked during the Pandemic	Safeguarding standards falling below the schools policy standards		High	Face to Face Safeguarding training has resumed. Staff to complete KCSIE 2021 Part 1 Update unit within first week of return to school.  DSL & ADSL is known to all staff and displayed on posters in appropriate areas.		Low

### Facilities Management Risk Assessment

Hazard	Risk	Individuals at risk	Risk Rating	Control Measures	Remarks / Additional Control Measures	Residual Risk
People returning to School Buildings that have not been maintained or cleaned	School Building being unsafe for reoccupation.	All users of School facilities, pupils, staff, visitors and contractors.		All School Buildings have received an internal and external walk around check by members of the Estates department to identify any areas that may have deteriorated during the lockdown period. Any obvious issues have been dealt with.		

during the  
closure of the  
School

#### Water

All water systems have been flushed and water temperatures are recorded on a weekly basis to eliminate the potential for the growth of legionella bacteria in pipework and water tanks. Water treatment contractor have undertaken shower head cleans.

All water systems have undergone their annual cleaning and chlorination process in August 2021

			<p>issues will be recorded and reported as per the schools Fire Safety Management Policy and Procedures.</p> <p>Fire Drills will be undertaken within 5 days of return to school as per Fire Safety Management Policy and procedures. Most assembly points allow for social distancing upon evacuation.</p> <p>Most of the newly sourced (SteriKleen) hand sanitiser used on school sites is non-alcohol based and is therefore not flammable.</p> <p><u>Air Conditioning Units</u></p> <p>All units have been serviced and tested during the lockdown period. Those with recirculation/transfer systems from one room to another will be switched off.</p> <p><u>Passenger Lifts</u></p> <p>All passenger lifts have undergone their six monthly LOLER inspection and annual maintenance programme.</p> <p><u>Cleaning</u></p> <p>All school buildings have been cleaned thoroughly prior to reoccupation.</p> <p><u>Laundry Equipment</u></p> <p>All equipment has been serviced and maintained during the lockdown period. Sufficient washing products sourced.</p> <p><u>Waste Collections</u></p> <p>Collections will continue as normal. Any contaminated materials associated with COVID-19 will be quarantined and disposed of as per Government guidelines. Face coverings and gloves can be disposed of in normal waste streams.</p>		
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				<p><u>Pest Control</u></p> <p>Pest Control visits have continued through lockdown to service and monitor bait stations and attend to any newly reported activity.</p> <p><u>Security</u></p> <p>Security systems (CCTV, door access control systems etc) have been maintained.</p> <p><u>Estates School Vehicles</u></p> <p>All vehicles have been maintained and are in use throughout the pandemic. Estates Risk Assessment acknowledges the fact that numerous people could operate the same vehicle. Hygiene control measures identified and in place.</p> <p><u>School Minibuses</u></p> <p>All vehicles have been maintained and are in use throughout the pandemic.</p>		
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Risk Assessment completed .